IDENTIFICATION & WORK AUTHORIZATION VERIFICATION

Employers are required to verify each employee’s eligibility to work in the United States. An Employment Eligibility Verification Form (I-9) must be completed for each employee. The employee must provide approved documents to the employer or an authorized employer representative and complete Section 1 of the I-9 form. Because you are applying for a position from a remote location, we may designate agents such as Social Sampling employee or school counselor or notary public or your banker to review your documents and complete the I-9 form on our behalf as an employer representative.

Please take the following documents to an employer representative of your choice.

1. Remote Hire Instructions for the Authorized Agent Regarding Form I-9
4. Jurat Form (only if you choose to use a Notary Public as employer representative)

Please follow the directions below as appropriate:

Option 1: If you choose to use a Notary Public as employer representative
(required to bring I-9 and Jurat Form):

If you choose a notary public, the notary public is acting as an authorized representative of employer, not as a notary. The notary public must perform the same required actions as an authorized representative. When acting as an authorized representative, the notary public should not provide a notary seal on Form I-9.

If you have your documents reviewed by a notary public, please have the notary public complete the Jurat form. Send it to us, along with copies of the documents the notary public reviewed. You must also fill out Section 1 of the form, including your signature, and send us the form with the Jurat and copies of your documents.

To locate a notary, visit www.123notary.com or www.notary-services.com, or check your local phone book.

Option 2: If you choose to use a Social Sampling employee or School Counselor or your Banker as employer representative (only required to bring I-9 Form):

If you have your documents reviewed by your school counselor, please have the counselor/the banker complete Section 2 of the I-9 form. You will need to fill out Section 1 of the same I-9 form and send it to us, along with copies of the documents that were reviewed by the counselor or the banker.

If you would like to use a fellow Consumer Connector in your area as employer representative to complete the Jurat, please contact your hiring manager to get their schedule at a store near you.
Remote Hire Instructions for the Authorized Agent Regarding Form I-9

Social Sampling, Inc is authorizing you to act as our representative to examine the identification and work eligibility papers for a new employee. Because the U.S. Citizenship and Immigration Services (USCIS) requires us to verify the right of our employees to work in the United States, we are asking you to serve as **our representative** in this matter by examining the person's paperwork for us and signing the attached USCIS Form I-9 as our agent.

**If you are a notary public, you are acting as an authorized representative of us, not as a notary.** The notary public must perform the same required actions as an authorized representative. When acting as an authorized representative, the notary public does not need to provide a notary seal on **Form I-9**. A notary seal is needed on the Jurat only.

Please find attached the Form I-9 instructions. Verify that the employee has completed Section 1 of the Form I-9 prior to completing Section 2. The employee must present to you a suitable set of identification papers as given on the “List of Acceptable Documents” page.

**The employee can present either:**

1. Any one document from List A or
2. Two documents, one from List B (identity) **and** one from List C (work eligibility)

**Note**: The List B document **must** be a photo ID.

We need you (**our representative**) to complete “**Section 2. Employer Review and Verification**”. There are spaces indicating which document(s) were presented to you and their associated information. This includes the Document Title, Issuing Authority, Document Number and expiration date (if any).

**Note**: View only original non-expired documents. Faxes, photocopies, scanned documents, and laminated social security cards are unacceptable.

**For more information, please visit the following websites.**


I ________________________________ (print applicant name) do hereby swear, attest and affirm, under penalty of perjury: 1. That I have presented the documents identified on the I-9 form attached hereto and made a part hereof by this reference to the undersigned Notary Public; 2. That the documents are original documents and the documents identify and refer to me and me only. I declare under penalty of perjury pursuant to the jurisdiction in which this document is executed and all applicable Federal laws that the foregoing is true and correct and made of my own personal knowledge.

Applicant Signature

JURAT

State of _________________________ )
County of ________________________ )

Subscribed and sworn to (or affirmed) before me on this ___________ day of ________________, 20____, by ________________, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

__________________________ (seal)
Notary Signature

ATTENTION NOTARY – YOU MUST CHECK THE APPROPRIATE BOX(ES) OF DOCUMENT(S) PROVIDED:

<table>
<thead>
<tr>
<th>LIST A</th>
<th>LIST B</th>
<th>LIST C</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Documents that Establish Both Identity and Employment Authorization</strong></td>
<td><strong>Documents that Establish Identity</strong></td>
<td><strong>Documents that Establish Employment Authorization</strong></td>
</tr>
<tr>
<td>□ U.S. Passport or U.S. Passport Card</td>
<td>□ Driver’s license or ID card issued by a State or outlying possession of the United States provided it contains a photograph or information such name, date of birth, gender, height, eye color and address</td>
<td>□ Social Security Account Number card other than one that specifies on the face that the issuance of the card does not authorize employment in the United States</td>
</tr>
<tr>
<td>□ Permanent Resident Card or Alien Registration Receipt Card (Form I-551)</td>
<td>□ ID card issued by federal, state or local government agencies or entities, provided it contains a photograph or information such as name, date of birth, gender, height, eye color and address</td>
<td>□ Certificate of Birth Abroad issued by the Department of State (Form FS-545)</td>
</tr>
<tr>
<td>□ Foreign passport that contains a temporary I-551 stamp or temporary I-551 printed notation on a machine-readable immigrant visa</td>
<td>□ School ID card with a photograph</td>
<td>□ Certification of Report of Birth issued by the Department of State (Form DS-1350)</td>
</tr>
<tr>
<td>□ Employment Authorization Document that contains a photograph (Form I-766)</td>
<td>□ Voter’s registration card</td>
<td>□ Original or certified copy of birth certificate issued by a State, county, municipal authority, or territory of the United States bearing an official seal</td>
</tr>
<tr>
<td>In the case of a nonimmigrant alien authorized to work for a specific employer incident to status, a foreign passport with Form I-94 or Form I-94A bearing the same name as the passport and containing an endorsement of the alien’s nonimmigrant status, as long as the period of endorsement has not yet expired and the proposed employment is not in conflict with any restriction or limitations identified on the form</td>
<td>□ U.S. Military card or draft record</td>
<td>□ Native American tribal document</td>
</tr>
<tr>
<td>□ Passport from the Federated States of Micronesia (FSM) or the Republic of the Marshall Islands (RMI) with Form I-94 or Form I-94A indicating Nonimmigrant admission under the Compact of Free Association Between the United States and the FSM or RMI</td>
<td>□ Military dependent’s ID card</td>
<td>□ U.S. Citizen ID Card (Form I-197)</td>
</tr>
<tr>
<td></td>
<td>□ U.S. Coast Guard Merchant Mariner Card</td>
<td>□ Identification Card for Use of Resident Citizen in the United States (Form I-179)</td>
</tr>
<tr>
<td></td>
<td>□ Native American tribal document</td>
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<td></td>
<td>□ Driver’s license issued by a Canadian government authority</td>
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<tr>
<td>For persons under age 18 who are unable to present a document listed above:</td>
<td></td>
<td>□ Employment authorization document issued by the Department of Homeland Security</td>
</tr>
<tr>
<td>□ School record or report card</td>
<td>□ School record or report card</td>
<td></td>
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<tr>
<td>□ Clinic, doctor or hospital record</td>
<td>□ Clinic, doctor or hospital record</td>
<td></td>
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<tr>
<td>□ Day-care or nursery school record</td>
<td>□ Day-care or nursery school record</td>
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